

**Minutes of the Design Committee Meeting, Thursday, September 10, 2009**  
**Cheeky Monkeys, Downtown Portland**

Present: Tom Dempsey, Georgina Trappen, Patrick Reagan, Kathy Parsons

Meeting called to order at 1:40 pm.

Way finding signs:

The committee discussed impressions from the August road trip to Coopersville, Sparta, Rockford and Grand Rapids, and Tom handed out technical information from the Grand Rapids wayfinding program, and costs were discussed. Kathy handed out draft drawings of our signs developed to date that were updated based on our most favorable impressions from our trip.

The drawings were displayed on the computer, and further refinements were made by the group to incorporate possible signpost configurations, logo identifiers, visibility and type of information needed.

A final draft design scheme was approved by consensus to take forward in the process, incorporating an arched signpost with city logo and modified Main Street logo on the post to free up room on the sign for information. Tom will pursue a price for the signposts and logo medallions, and Kathy will continue to identify information for the Phase 1 signs.

Also incorporated in the plan are color coded parking log signs that complement the design.

Patrick updated the committee on the progress of applications for the Façade Program.

Meeting adjourned at 2:35 pm.

Respectfully Submitted  
Kathy Parsons